**MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF RUSHVILLE. INDIANA**

**OCTOBER 1, 2024**

**5:30 P.M.**

**CALL TO ORDER:** The Board of Public Works and Safety met on the above date and time at 330 North Main Suite 200 Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

**ROLL CALL:**  Gary Cameron, Phil King, Maria Bridges answered roll call. Bradley Berkemeier arrived immediately after the roll was called.

**MINUTES:** Bridges made a motion to approve the minutes of the September 17, 2024 as presented. King seconded the motion. Motion carried.

**MAYOR’S REPORTS:** None.

**CLERK-TREASURER’S REPORTS:** None.

**CITIZEN CONCERNS/COMMENTS:** None.

**PROJECTS/DEPARTMENTS:**

1. **Design and Construction Oversight Contracts** 
   1. Grain Elevator Demolition-Awaiting State’s Final Closeout
2. **General** 
   1. **Downtown Fire (9/10/2024) – SE Corner of 3rd and Main (Hwy 3)** - We are scheduling a meeting for October 22nd. All reports are in.
   2. **SS4A -** No changes.

**Public Works**

1. **Planning/Zoning/Code Enforcement** 
   1. Zoning Ordinance Re-write – Edits status – Still waiting on the final paperwork.

**Public Safety**

1. **Fire/Rescue**
   1. Status of construction addition/renovation –
      1. Truck bay paint (Quote)
      2. Exterior Lettering/Signage - Justice is checking prices.
   2. Promotion – Nathan Hufferd - Lieutenant - Berkemeier made a motion to approve promoting Hufferd to Lieutenant replacing Derrick Justice. Cameron seconded the motion. Motion carried.
2. **Police/Fire/Utility – Public Safety Training Campus**
   1. Public Safety Committee (Advisory Committee for the Public Safety Career Pathway Program) - We have one portion of the contract from HWC which is for the survey.
   2. Police and Fire Regional Training Center
3. Next steps
   * 1. Programming
     2. Status of project
        1. Firing range mounds - Contract was awarded to Ballenger Excavating.
        2. Survey – Water and Sewer – North side of 200N (between Hwy 3 and Property)
        3. Site/Civil – TLF
        4. Architectural – Rural Valley Architecture – Programming Meetings

**UNFINISHED BUSINESS:**

1. **Levee Trail** -We are re-routing the trail. If the Army Corp approves the routing this will be a much better trail. The contract has been approved but not signed.
   1. Army Corp – Tentative approval pending final drawings.
   2. USI Agreement – Approved but needs signed.
2. **Board of Works** 
   1. HR/Payroll Position
   2. Part-time – Acct. Receivable/Acct. Payable

Clerk-Treasurer Copley reported that she has hired Kayla Cline for the HR/Payroll position. She will come in to start training with Marcia on October 21st.

Jennifer Norris from Knightstown was hired for the part-time accounts payable position. She will start training with Debbie & Kay on October 7th.

**NEW BUSINESS:**

1. **HWC – Contract – CR200N Survey -** Mayor Pavey said this is on 200 N on the north side of the road. Berkemeier moved to approve the survey contract with HWC. Cameron seconded the motion. Motion carried.
2. **WM – Recycling Contract** - Waste Management wants us to sign the recycling contract. Pavey said he will have Julie Newhouse take a look at it and then we can provide a more neutral contract.
3. **Freightliner Truck Financing** - Kyle Gardner spoke to Citizens Bank. They offered to finance the truck with 6% interest for 3 years.
4. **Baird – Financing Bonds –** Berkemeier made a motion to approve the bond financing with Baird. Cameron seconded the motion. Motion carried.
5. **Rural Valley - Public Safety Training Campus** – **Programming** - The contract for the design came in under the dollar amount. Cameron moved to approve the contract. Bridges seconded the motion. Motion carried.
6. **Commercial Public Adjustor Contract** - We met with CPA. We are waiting on a contract for Fish Moon.

**CLAIMS:** None.

**ITEMS NOT KNOWN IN ADVANCE:** We have been awarded the OOR Grant in the amount of $350,000.00.The last time we had this type of grant was in 2021. We received 67 applications about 20 households will receive a portion of the grant.

**DEPARTMENT HEAD’S REPORTS:**

**Police Department** -Chief Tucker reported that they received 30 inquiries on the first go around of their new hiring process. 19 came back in regard to the second request. We invited 18 for testing, 8 showed up. We invited 6 back for the next step. We will cut approximately 3 to go through the final interviewing process. We hope to be ready to hire by the first of December.

**Fire/Rescue Department** - Chief Justice reported that they promoted Nathan Hufferd to the vacant lieutenant position.

Caden O’Neal is preparing to go for his physical.

The generator on engine 2 is being worked on. We did the hose testing and will move forward with replacing the bad sections.

**Street Department -** Commissioner Land said the garbage truck that they were going to trade in went down. They are running a diagnostic. They should get the new truck sometime in December.

Dumpster days seemed to be successful.

Heavy trash will be picked up next week on the same day as the regular trash day.

**Parks and Recreation Department** - Jackley reported that they did some clean up left from the strong winds last week.

The part time employees will be leaving at end of the month.

They have been painting at the pool.

Halloween on Main will have many activities, such as a pumpkin painting contests.

**Animal Control** - Director Hanna said they were going through their overstock of donations to see what they can send to North Carolina & Tennessee.

One of her employees has to be off work for a period of time and she will be moving to a part time employee for this time.

On the 19th they will be helping with the Trail of Terror.

**Neighborhood Development -** Director Copley reported that she is preparing for the Unsafe Building hearing on the 22nd.

She sent out letters to mobile food truck vendors that set up in Rushville to alert them of our new ordinance that will go into effect January 1, 2025.

She has been responding to several requests for information regarding information on new builds and demolitions.

Recently did inspections at Justrite, Elizabeth’s Keepsakes, and an apartment building at 530 N Main.

She will be working with the Street Department and City Utilities to get unfinished road cuts paved before the end of this season.

**ADJOURN:** There was nothing further to come before the Board; Berkemeier moved to adjourn. The meeting adjourned at 5:54 p.m.