**MEETING OF THE CITY OF RUSHVILLE, INDIANA**

**BOARD OF PUBLIC WORKS AND SAFETY**

**JULY 3, 2023**

**5:30 P.M.**

**CALL TO ORDER:** The Board of Public Works and Safety of the City of Rushville met on the above date and time at 330 North Main Street Suite 200 Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

**ROLL CALL:** Gary Cameron, Brad Berkemeier, Phil King, and Maria Bridges answered roll call. Also present was City Attorney, Julie Newhouse.

**MINUTES:** King moved to approve the minutes of the June 20, 2023 meeting as presented. Bridges seconded the motion. Motion carried.

**MAYOR’S REPORT:** None.

**CLERK-TREASURER’S REPORT:** None.

**DEPARTMENT HEAD REPORTS:**

**Street** – Assistant Street Commissioner Owens reported that they have built and painted 35 barricades for the car show and parade. They also painted curbs downtown and swept the parade route.

They had some minor storm damage to clean up.

**Police** – Chief Tucker reported that the storm damage was minor. He also said fair week was pretty calm.

Bob Bridges was issued an Exceptional Service Award from the Indiana School Resource Association for District 10.

Chief Tucker said there will be traffic restrictions tomorrow due to the Fourth of July festivities.

On August 19th the Police & Sheriff Departments will hold their annual K9 golf outing at Willowbrook Golf Course in Connersville.

**Animal** – Director Hanna said she sent out June numbers today.

They have purchased an engraving machine. They will be offering free microchips.

Later this week they will be trapping cats in the area of 7th & Arthur Street area. They have 54 cats scheduled for spay & neuter.

The shelter will be closing July 13 from 11:30-12:30 to help with the summer camp program.

**CITIZEN CONCERNS/COMMENTS:** None.

**UNFINISHED BUSINESS:**

1. **Project Update**

* **Sign & Post Project** – Scope/Contract Changes - Superintendent Land will update when he returns to work.
* **CCMG**

**2021-2 8th** Street punch list –

**2022-1 Hunt Road Culvert** Closed out.

**2022-2 15th Street Parking and Sexton** – July 10 - end of September - The project is scheduled to start next week.

**2022-2 Willow Street Mill and Resurface** – Water line installation complete.

1. **ADA & Title VI Implementation Plan Update** – We are working on this with USI.
2. **North Washington Street – RFP State/Timeline (opening proposal) -** Gardner is putting together a spreadsheet.

**NEW BUSINESS:**

**Public Works**

1. **Planning/Zoning/Code Enforcement**

* **Director Jenkins Letter of Resignation effective 7/28/23** – Cameron made a motion to accept the resignation of Chuck Jenkins and to allow the Mayor to start the hiring process. Berkemeier seconded the motion. Motion carried.

1. **Rushville City Utilities**

* **Gina Jenkins Letter of Resignation effective 9/29/23** - Berkemeier moved to accept the resignation of Gina Jenkins and to start the hiring process. Cameron seconded the motion. Motion carried.

1. **Street Department –**

* **Adjustment of Sign and Post Contract** – Will discuss when Superintendent Land returns to work.
* **8th Street Retainage** – We are expecting a request to release retainage.
* **Street Lights @ US 52 Project -** INDOT is wanting to move some lights and poles out by Staggs.

**Public Safety**

1. **Fire/Rescue**

* **Hiring Process** – This Board will hold interviews this Thursday. Chief Justice asked permission after the interviews to be allowed to go ahead and send the chosen applicant for their physical in order to save 2 weeks. Berkemeier made a motion to approve offering the conditional offer of employment and to go ahead and proceed with the physical to save time. King seconded the motion. Motion carried.
* **Status New Station Construction** – Chief Justice reported they were putting on the 2nd coat of paint. The flooring is down. The counter tops are a little delayed in arrival. The gutters and downspouts were put in today. The baby box is in.

1. **Police Department**

**Hiring Process –** Chief Tucker reported that 3 candidates were invited to take the agility testing. Two candidates showed, and one passed. This candidate will spend the entire day of July 6 with us.

* **Department HQ Improvements –** We continue to work on this project. We are currently looking into concrete work and pricing.
* **Public Safety Training Campus** – We now have information from the fire department. Gary Cameron is reviewing the scope of the proposed project.

**General Topics**

1. **Design and Construction Oversight Contracts**

* **2023-2024 – CCMG Proposals and Project Engineering Overhead** – Proposals have been submitted by F & V and USI. Mike Land will provide more information.

1. **General**

* **Board of Works/City Council** – Mayor Pavey said he will be asking for input from the Board of Works and Council in the future direction and structure as we move forward with our more senior positions.
* **Resolution 2023-17 Support of Highway 3 as SS4A Project** – Cameron moved to give a favorable recommendation to Council in support of this project. King seconded the motion. Motion carried.
* **Indiana Resilience Funding Hub – Scope of Services** – Berkemeier moved to approve the scope of services for Indiana Resilience Funding Hub. Cameron seconded the motion. Motion carried.

**CLAIMS:**

* Hunt Road Pay App #3 = $19,000.00; Pay App #4 = $12,862.75
* 8th Street Reconstruction Phase 3 Pay App #7 = $54,413.32
* Fire Station Grant = $230,423.32

Berkemeier moved to approve claims as submitted contingent on an explanation from F&V on the 8th Street claim. King seconded the motion. Motion carried.

**ITEMS NOT KNOWN IN ADVANCE:**  None.

**ADJOURN:** There was nothing further to come before the Board; Berkemeier moved to adjourn. The meeting adjourned at 5:58 p.m.