**MEETING OF THE CITY OF RUSHVILLE, INDIANA**

**BOARD OF PUBLIC WORKS AND SAFETY**

**JULY 18, 2023**

**5:30 P.M.**

**CALL TO ORDER:** The Board of Public Works and Safety of the City of Rushville met on the above date and time at 330 North Main Street Suite 200 Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

**ROLL CALL:** Gary Cameron, Phil King, and Maria Bridges answered roll call. Brad Berkemeier arrived after the roll was called. Also present was City Attorney, Julie Newhouse.

**MINUTES:** Cameron moved to approve the minutes of the July 3, 2023 meeting as presented. King seconded the motion. Motion carried.

**MAYOR’S REPORT:** None.

**CLERK-TREASURER’S REPORT:** None.

**DEPARTMENT HEAD REPORTS:**

**Street** – Superintendent Land reported that they have put in 2 sidewalks.

They have repaired another storm drain.

**Police** – Chief Tucker said they still need sponsors and/or players for the K9 golf outing August 19.

They have possession of the new car. They will install equipment and should have It ready for the road in 60 days.

**Park** – Director Shaw reported that Corteva is putting in pollinator plots and have asked Kathi to consult with them on the project.

The last day at the pool is Saturday, August 5. They are discussing the possibility of foregoing the dog day at the pool this year.

The Park Department had planned a fund raiser at the concert this past Saturday, but the concert was cancelled due to weather. They have planned to do the raffle drawing next Friday, July 28 at City Hall Council Chambers from 10:00-12:00.

We have received funds from the Mayor’s 5K walk in the amount of $5,654.58.

We will break ground for the pergola at CDJ Park in early August.

Work has started on the pedestrian bridge and the playground fencing. They hope to have the work completed tomorrow.

Jackson Tracy has informed us that he will be leaving employment with us. Shaw said he would like to hire two part time workers.

**Animal** – Director Hanna reported that they have done 4 transports since our last meeting. Thursday we will have another transport to Dayton for our 5th transport this month.

We will be participating in the Carthage summer reading program Thursday afternoon.

On the 26th a representative from the Joni Bernard Foundation will evaluate how our T & R program is doing.

For the rest of July, we will offer cats and kittens for adoption for $25.00.

We are doing an inventory of our medical supplies.

**CITIZEN CONCERNS/COMMENTS:** None.

**UNFINISHED BUSINESS:**

1. **Project Update**

* Sign & Post Project – We accepted a change order from 179 posts to 26 posts. This is scheduled to start next Monday.
* CCMG

2021-2 8th Street - Ribbon cutting date to be scheduled.

2022-1 Hunt Road Culvert – Closed

2022-2 15 Street Parking & Sexton – Delayed start next Monday.

2022-2 Willow Street Mill & Resurface – The water is in. Will complete the resurface in August or September.

1. **ADA & Title VI Implementation Plan –** Katie from USI informed us that this should be completed by October.
2. **North Washington Street RFP State/Options/Timeline** – We had 3 people interested. We spoke to Russell Brown to determine our options. We are looking for the best delivery system.

**NEW BUSINESS:**

**Public Works**

1. **Planning/Zoning/Code Enforcement Job Posting** – The job is posted. Four people have asked about the position.
2. **Park Department** – Shaw asked for approval to hire 2 part-time employees – Berkemeier made a Motion to give approval for the Park Department to hire up to 2 part time employees. Cameron seconded the motion. Motion carried.
3. **Street Department-**

* **Hiring Process** – Nothing to report.
* **Adjustment of Sign & Post Contract** - We went from 179 posts to 26.
* **8th Street Retainage** – Larry Lawlor has given an explanation and will send new paperwork. This invoice is good to pay.
* **Street Lights @ US 52 Project** – Mike Land and Mayor Pavey said they have not heard anything regarding this project.

**Public Safety**

1. **Fire/Rescue**

* **Hiring Process** – Chief Justice said after the interviews last week they decided to hire Mariah Moore contingent upon her passing her physical and phycological testing.
* **New Station Construction** – punchout – Countertops were to be delivered last week. Chief Justice was not sure if they arrived yet.

Ron Jarman needs to get some equipment in before we move in.

* **Exterior Renovation – Existing Building** – We are hoping to get this done sometime toward the end of July or early August.

1. **Police Department**

* **Hiring Process** – This matter is once again put on hold. We found that the individual we were considering was not eligible.
* **Department HQ Improvement –** Chief Tucker said he talked to Schutte about the concrete work to be completed in the front of the police station. We are on their schedule, but it will not be done at least until sometime this winter.

**General Topics**

1. **Design and Construction Oversight Contracts**

* **2023-2024 CCMG Project Proposals and Project Engineering Overhead**. The projects include 5th Street reconstruction from Harrison to the railroad. Residents struggle with drainage. It will also include new curbs and sidewalks.
* We need a culvert in Waits Addition.
* We received pricing from 2. Land recommended to accept the agreement with F & V for 5th Street and the price from USI for Waits Addition. King seconded the motion. Motion carried.

1. **Real Estate – CSX Lease** – Berkemeier made a motion to approve the lease with CSX. Bridges seconded the motion. Motion carried.
2. **General**

* **Board of Works/Council Input in future direction and structure as we move forward – work session** – There will be a work session Tuesday 25th at 6:00.
* **Rushville Grain Elevator Demolition Schedule** – A schedule is at bottom of the agenda:

Public Advertisement in paper August 2nd

Public Advertisement in paper August 9

Pre-bid meeting August 11

Bid opening at City Hall August 24

* **Generator Service Proposal (W. W. Williams) 2024-2025 –** Cameron made a motion to approve the proposal with W. W. Williams. King seconded the motion. Motion carried.
* **SME Change Order Request $15,000.00** – This is for core samplings at the old Jr. High location. Pavey asked the Board to review.

**Claims:**  Cameron made a motion to approve the claims as presented.

Bridges seconded the motion. Motion carried.

1. 8th Street Reconstruction PH III = Pay App #7 $54,413.39

Fire Station Remodel Pay App #6 S D Barnes = $128,883.39; Rural Valley = $4,657.88; Ara = $16,000.00

HWC Grain Elevator Demolition $4,800.00

SME Invoice #141765 = $3,100.00

**ITEMS NOT KNOWN IN ADVANCE:**  None.

**ADJOURN:** There was no further business to come before the Board; Berkemeier moved to adjourn. The meeting adjourned at 6:03 p.m.