**MEETING OF THE CITY OF RUSHVILLE, INDIANA**

**BOARD OF PUBLIC WORKS AND SAFETY**

**JUNE 2023**

**5:30 P.M.**

**CALL TO ORDER:** The Board of Public Works and Safety of the City of Rushville met on the above date and time at 330 North Main Street Suite 200 Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

**ROLL CALL:** Gary Cameron, Phil King, and Maria Bridges answered roll call. Brad Berkemeier arrived shortly after the roll was called. Also present was City Attorney, Julie Newhouse.

**MINUTES:** Cameron moved to approve the minutes of the June 6, 2023 meeting as presented. King seconded the motion. Motion carried.

**MAYOR’S REPORT:** Mayor Pavey handed out a schedule for projects that are currently in progress and projects that are coming down the line.

**CLERK-TREASURER’S REPORT:**  Nothing.

**DEPARTMENT HEAD REPORTS:**

**Street** – Superintendent Land reported that he and the consultant did a walk through on Hunt Road. They agreed that the project can be closed out.

Land said the 8th Street project is wrapping up. There is still some dirt work to be done. The sod is in.

They repaired a storm drain in Sugar Hill.

They have been working on the camera installation in the parks.

**Park** – Assistant Director Jackley reported that she and Richard Reed have reached their 90 days.

They have started upgrading the swings and putting in fresh mulch.

Volunteers put in a new flower bed where the gazebo use to be.

We have a new native bed at the Overlook Park.

The community garden is planted and growing. It is for everyone to use.

We have 32 registered for summer camp. We could still use some volunteers.

Jackley said Corteva invited her to help put in a pollinator plot.

**Fire** – Chief Justice reported that the ambulance is in service. He said there was a minor issue with paint.

The department received training last week on extrication.

**Utility** – Superintendent Shook said the sewer project at the fire station is 50-70% complete.

The water main project on Willow is about 50% complete.

The electrical conduit is installed at Diamond.

We received preliminary approval for a grant from the IFA.

**CITIZEN CONCERNS/COMMENTS:** None.

**UNFINISHED BUSINESS:**

1. **Project Update**

* **Main Street/Hwy 3 – INDOT** – They are in the quality control phase.
* **Sign & Post Project** – Contract Changes – We have revised the scope for a lesser amount.
* **2021-2 8TH Street** – We are preparing a punch list.
* **2022-1 Hunt Road Culvert** – We have done the final walk through.
* **2022-2 15th Street Parking & Sexton** – The time period for the project is July 10 through the end of September.
* **2022-2 Willow Street** – The water line installation is about 50% complete.

1. **ADA & Title VI Implementation Plan Update –** Mayor Pavey said he will get with Chuck Jenkins on this update.
2. **N Washington Street RFP State/Timeline** – RFP are out.

**NEW BUSINESS:**

**Public Works**

1. **Street Department –**

* **Part-time Employee Adjustments** – Superintendent Land reported that Chris Wood took a fulltime position elsewhere. He hired Charles Kaster.
* **Hiring Process** – Land said he has an applicant that he is looking at, but is not sure about him. He will check him out before moving forward.

**Public Safety**

1. **Fire/Rescue**

* **Hiring Process** – Chief Justice said they had the agility and written testing on Saturday. 8 applicants showed up and one failed. They will interview 5. The top 3 will move on to interviews with the Board of Works.
* **New Station Construction Status** – Justice said he was informed that the workers have 11 more working days. July 10 is the target date.

1. **Police Department**

* **Hiring Application Status** – Tucker said they will do their testing on Saturday, June 24. They have invited 3 applicants to ride along with us.
* **Department Head Quarters Improvement – Budget** – We have received a quote on the memorial we plan to construct at the front of our building. We are looking at our budget for a portion of this, but we also plan to hold fund raisers.
* **Public Safety Training Campus** – Mayor Pavey said we are investigating the possibility of constructing a firing range on recently purchased land on 200 N. The property would also be utilized for fire safety.

**General Topics**

1. **Design & Construction Oversight Contracts** – Mayor Pavey said USI came back with a revision. Pavey will review and come back with his findings.
2. **General**

* **Diamond Infrastructure** – Bunge contracts have been signed. Water and sewer work have begun.
* **Chamber of Commerce Annual Contract** – Bridges moved to approve the annual contract with the Chamber of Commerce. Berkemeier seconded the motion. Motion carried.

**Claims:** Berkemeier moved to approve the claims as presented with the contingency to email the fire station claim to the Board to review before payment. King seconded the motion. Motion carried.

* Tamp Update Inv #65828 = $3,322.90
* **Hunt Road Pay App #2** = $164,720.50
* **Fire Station Grant Pay App #4** = $78,540.36
* **Bike & Pedestrian Grant Inv #65825** = $1,181.63

**ITEMS NOT KNOWN IN ADVANCE:** Due to the first meeting date in July being on the 4th, we will hold our meeting on July 3.

**ADJOURN:** There was nothing further to come before the Board; Cameron moved to adjourn. Berkemeier seconded the motion. The meeting adjourned at 5:53 p.m.