**MEETING OF THE CITY OF RUSHVILLE, INDIANA**

**BOARD OF PUBLIC WORKS AND SAFETY**

**APRIL 4, 2023**

**5:30 P.M.**

**CALL TO ORDER:** The City of Rushville Board of Public Works and Safety met on the above date and time at 330 N Main Suite 200 Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

**ROLL CALL:** Gary Cameron and Phil King answered roll call. Brad Berkemeier arrived immediately after the roll was called. Maria Bridges was not present. Also present was City Attorney, Julie Newhouse.

**MINUTES:** Cameron moved to approve the minutes of the March 21, 2023 meeting as presented. King seconded the motion. Motion carried.

**MAYOR’S REPORT:** None.

**CLERK-TREASURER’S REPORT:** None.

**DEPARTMENT HEAD REPORTS:**

**Street** – Superintendent Land gave the following report: Indot called to inform us that they will start milling Main Street April 10. They will begin north of the tracks.

They are removing dirt from the pond.

They cleaned a ditch east of 5th Street near Fort Wayne Road.

They have started picking up yard waste this week.

Miller Pipe Line started yesterday on the culvert.

**Police** – Chief Tucker said they continue to work with vendors on the repairs to the tower. VEI should be on site in 3-4 weeks.

The body camera upgrades should be in late April or early May. They are starting on-line training.

A lot of in-service training will take place in April and May. We will have training on road side detection of impaired drivers.

The next couple of weeks we will be participating in stop arm violation patrols in partnership with the school.

**Park** – Park Director Shaw reported that he hired Jenson Smith to help get the pool ready for this season. He is paying him $10.00 per hour. They have done some interviews for the pool staff. They are still looking to fill the manager and the assistant positions.

Kyle Gardner is working on ideas for the bridge and pergola.

Thanks to the Street Department for all of their help.

There has been a large increase in some of the electric bills. We are looking into the matter.

The Mayor’s 5K packages are completed.

**Fire** – Assistant Chief Green reported that this week Chief Justice went to take a look at the progress on the ambulance. It looks like it will be another couple of weeks.

The new construction is going well and the baby box is moving forward.

**Animal** – Director Hanna reported that they had a total of 63 transports for March. This included 107 animals with 53 being feral cats.

We received a $15,000.00 grant to be used for life saving measures from Pet Co Love. We have ear marked the funds for a tag engraving machine and micro chips that will be free to our community.

The Public Vet will be in town April 23 to do 200 cat spay & neuter.

The fence is completed.

**CITIZEN CONCERNS/COMMENTS:** Berkemeier received word and a video from Crystal Woods showing the blockage of water flow on Baker Street. Chief Justice said this area needs to be dug out to get the flow of water moving.

**Ambulance Hardship** – Chief Justice had sent documentation for a hardship request for 2 people from the same family. Justice said after reviewing the paperwork he would suggest to give a 36% discount for each. Cameron moved to approve the 36% discount for hardship cases 20220588 and 20220504. Berkemeier seconded the motion. Motion carried.

**CITY DRAINAGE BOARD: Regional Pond – Rushville Commerce Park Regional Detention Pond – Revised Drainage Report – CBBEL Project #160595 – Approval –** We received a letter back on the pond. They are still looking for a couple of pieces from TLF.

**UNFINISHED BUSINESS:**

1. **Project Update**
* **Main Street/Hwy 3** –
* **2021-2 8th Street** – We will contact Schuttee to inform them that the sidewalk needs to be done before paving.
* **2022-1 Hunt Road Culvert** – There has been some progress with the conflict with the gas line.
* **2022-2 15th Street Parking & Sexton** – They are getting ready to survey.
* **2022-2 Willow Street Mill & Resurface** –

**Bid Opening –** The following bids were received:

1. DC Construction Services - $141,043.33
2. Robertson Paving - $93,683.50
3. All Star Paving $114,247.95
4. Globe Paving $97,673.0
5. Crim & Sons Paving $100,502.00
6. Midwest Paving $112,592.00
7. O’Mara $114,311.00

Berkemeier made a motion to take under advisement for review by F & V and the City Attorney. Cameron seconded the motion. Motion carried.

Berkemeier moved to accept the bids for review and accept the recommendation based on review by the design engineer. King seconded the motion. Motion carried.

**NEW BUSINESS:**

**PUBLIC WORKS**

1. **Park Department –**

**Storm Damage-**

* Overlook & Advance Auto – We are still looking at the Overlook and Advance Auto.
1. **Street Department –**
* Land is looking at a white standard pickup. Hope to have something by the next meeting.

**PUBLIC SAFETY**

1. **Fire/Rescue –**
* **Request to hire Andrew Sauerland** – Berkemeier made a motion to approve hiring Andrew Sauerland. Cameron seconded the motion. Motion carried.
* **Request to promote Captain & Lieutenant** – Assistant Chief Green requested to promote Derrik Justice to Lieutenant and Brian Wagner to Captain. Berkemeier mad a motion to promote Derrik Justice to Lieutenant. King Seconded the motion. Motion carried. Cameron moved to promote Brian Wagner to Captain effective April 22nd. Berkemeier seconded the motion. Motion carried.
* **Status of Construction** – They are working on the electrical portion.
1. **Police Department –**
* Chief Tucker requested to start the hiring process for Patrolman. Berkemeier made a motion to start the hiring process. Tucker said they will accept applications for a period of 6 weeks. They will do testing in June. Berkemeier moved to approve starting the hiring process. King seconded the motion. Motion carried.

**GENERAL TOPICS**

1. **Design and Construction Oversight Contracts –**
* **Fire Department Change Order Re-roof Existing Cost + (20%) -** Berkemeier moved to allow Cameron to have conversations regarding this project. King seconded the motion. Motion carried.
* **Additional Engineering Services – Proposal Agreement Rushville Levee Accreditation** – Berkemeier moved to approve the contract with DLZ. Cameron seconded the motion. Motion carried.
* **Change Order Fire Station #4** – HVAC/Ductwork/Mini Split (10%) – Cameron made a motion to approve change order number 4 in the amount of $26,360.00. King seconded the motion. Motion carried.
1. **Real Estate – Property**
* **Fiber Easement – Apartments** – We are continuing conversations.
1. **General**
* **Bunge Access Agreement Water/Sewer Fiber** – We have paperwork in place with Bunge. It should be signable by the end of the week. Then they can start on the project.

**CLAIMS:**

1. **Monthly Project Claims:** Cameron moved to approve the claims as presented. Berkemeier seconded the motion. Motion carried.
* CCMG Inv #65287 = $764.70
* Tamp Update Inv #65292 = $339.58
* Bike & Pedestrian Inv #65290 = $9,092.26
* Sign & Post Inv #65289 = $588.25 & Inv #76499 = 341,467.90

**ITEMS NOT KNOWN IN ADVANCE:** Larry Lawler and Julie Newhouse were able to review the bids. Lawler recommended to go with the low bid from Robertson Paving. Berkemeier made a motion to approve the recommendation from F & V and accept the low bid from Robertson Paving. King seconded the motion. Motion carried.

**ADJOURN:** There was no further business to come before the Board; Berkemeier moved to adjourn. Cameron seconded the motion. The meeting adjourned at 6:05 p.m.