**MEETING OF THE CITY OF RUSHVILLE BOARD OF PUBLIC WORKS AND SAFETY**

**JANUARY 3, 2022**

**5:30 P.M.**

**CALL TO ORDER:** The Board of Public Works and Safety of the City of Rushville met on the above date and time at 330 North Main Street Suite 200 Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

**ROLL CALL:** Gary Cameron, Brad Berkemeier, Phil King, and Maria Bridges answered roll call. City Attorney, Tracy Newhouse was present via Zoom.

**MINUTES:** Berkemeier moved to approve the minutes of the December 20, 2022 meeting as presented. Cameron seconded the motion. Motion carried.

**MAYOR’S REPORT:** None.

**CLERK-TREASURER’S REPORT:** None.

**DEPARTMENT HEAD REPORTS:**

**Street** – Street Commissioner Land said they are playing catch up this week.

Things went well with the recent snow removal.

**Police** – Chief Tucker reported that tomorrow they will post an announcement that they will be hiring. They will be accepting applications until February 6.

**CITIZEN CONCERNS/COMMENTS:** None.

**UNFINISHED BUSINESS:**

1. **Project Update:**
* Main Street/Hwy 3 - Paving is not done.
* 2021 8th Street – Completion will be this spring.
* 2021-1 Hunt Road Culvert – We are waiting to receive the structure.
* 2022-2 15th Street Parking and Sexton – We will go through the bidding process for the project.

**NEW BUSINESS:**

**PUBLIC WORKS:**

1. **Animal Control**
* Concrete Removal –
* Paving Contractors –
* Fence Contractors – We are moving forward on the fence.
1. **Park Department**
* Hiring Process - We received 15 applications. We have narrowed it down to 5 candidates to have phone interviews with. From that we will narrow down to 2. We hope to make a decision next Thursday.
* Storm Damage – We have some small issues that are still not complete at Riverside Park and the little league diamond.

**PUBLIC SAFETY:**

1. **Fire/Rescue**
* Swearing in of Dillon Dunn, fireman.
* Hiring Process – Chief Justice said they have 3 employees leaving in April. He would like to hire as soon as possible so they aren’t shorthanded. They are taking applications. They sent out 7 applications by email. Hope to have information to the Board by the next meeting so we can move forward.

**GENERAL TOPICS:**

1. **Design and Construction Oversight Contracts**
* Amendment to Lease/Purchase Agreement 1900 N Main – We closed on the sale of the property on December 20th.
* Reynolds BOT Contract - We do not need a change order due to Diamond putting the 52-inch pipe and labor in their contract.
* Christopher Burke – Younglove - Burke turned in 2 invoices. This is currently on hold while having conversations.
1. **HSA** – What is the policy & procedure? The City will give an employee a contribution to their HAS account in the amount of $250.00 for a single plan and $500.00 for a family plan. The employee will receive this after the annual enrollment. If the employee is hired after open enrollment, they will not receive the contribution until the next annual enrollment.
2. **Jemmy Miller – EOY Pay Considerations** – There was an unplanned situation this past week. Jemmy Miller had 16 vacation days to be paid for. He had planned to take time off that he had earned. However, due to sickness Miller had to work. Pavey said he would like to pay Miller for 19 vacation instead of 16 days. Berkemeier made a motion to pay Miller for 19 days to compensate for the 4 days he was unable to take off. Cameron seconded the motion. Motion carried.

**CLAIMS:**

1. **Monthly Project Pay Apps/Claims:** Cameron made a motion to approve the claims as presented. King seconded the motion. Motion carried.
* CCMG = $424.75
* Tamp Update = $2,282.50
* 8th Street Pay App #5 = $70,767.23
* Bike & Pedestrian Grant = $1,880.40
* Sign & Post Grant = $2,722.20

**ITEMS NOT KNOWN IN ADVANCE:** None.

**ADJOURN:** There was no further business to come before the Board; Cameron moved to adjourn. The meeting adjourned at 5:48 P.M.