**MEETING OF THE CITY OF RUSHVILLE, INDIANA**

**BOARD OF PUBLIC WORKS AND SAFETY**

**JANUARY 17, 2023**

**5:30 P.M.**

**CALL TO ORDER:** The Board of Public Works and Safety of the City of Rushville met on the above date and time at 330 North Main Street Suite 200 Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

**ROLL CALL:** Gary Cameron, Phil King, and Maria Bridges answered roll call. Brad Berkemeier was not present. Also present was City Attorney, Julie Newhouse.

**MINUTES:** Cameron moved to approve the minutes of the January 3, 2023 meeting as presented. King seconded the motion. Motion carried.

**MAYOR’S REPORT:**  None.

**CLERK-TREASURER’S REPORT:**  Clerk-Treasurer Copley presented Annual Contracts for the year 2023 for the Senior Citizens, and Rush County Victims Assistance. King moved to approve the contracts. Bridges seconded the motion. Motion carried.

**DEPARTMENT HEAD REPORTS:**

**Fire** – Fire Chief Justice said they continue the application process. 28 applications have been picked up and 8 have been returned.

The chassis is being prepared for painting.

**Animal** – Director Hanna reported that there will be someone coming to the facility on Thursday. Our goal is to see if we can use our facility once a month to spay and neuter animals. We could do as many as 200 cats at a time.

**Police** – Chief Tucker asked the Board to consider 2 Memorandums of Understanding. One is for the school SRO program and one is for security for ball games and special events. Mayor Pavey reported that Brad Berkemeier had already reviewed the MOU’s and is comfortable. Cameron moved to approve the MOUs. King seconded the motion. Motion carried.

**CITIZEN CONCERNS/COMMENTS:** None.

**Unsafe Buildings** – Director Jenkins reported that the bank is currently getting quotes to make repairs to the foundation at 316 E 5th.

The demolition continues on the second floor of 927 W 3rd. Once this is done Jenkins will inspect. They intend to rebuild.

**UNFINISHED BUSINESS:**

1. **Project Update:**

* **Main Street Hwy 3** – Will complete this spring.
* **2021-2 8th Street** – Will complete this spring.
* **2022-1 Hunt Road** – The structure should be delivered soon.
* **2022-2 15th Street Parking & Sexton –** We have bids to open.

**NEW BUSINESS:**

**PUBLIC WORKS**

1. **Animal Control**

* Fence Contractor Update Material Delivery – We expect delivery this week.
* Approve Hiring Process – Assistant Director – Director Hanna asked permission to open the hiring process to accept applications for an assistant director. She asked that applications be accepted until February 15. Bridges moved to open the hiring process for an assistant director for the Animal Shelter. Cameron seconded the motion. Motion carried.

1. **Park Department**

* Hiring Process – Mayor Pavey said they are wrapping up the hiring process. They have interviewed 5 people.
* Storm Damage – Cox is doing an assessment on Riverside Park. The Little league is getting volunteers to repair the damage.
* Bridge – We are getting quotes.
* Pool Roof – We are gathering materials to make repairs.

1. **Street Department**

* Fence Repair at Smiley Ave Facility – Complete.

**PUBLIC SAFETY:**

1. **Fire/Rescue**

* Request to hire Former Employee Paramedic Roger Brown – Cameron made a motion to approve hiring Roger Brown as a firefighter/paramedic. King seconded the motion. Motion carried.

1. **Police**

* Hiring Process Status - Chief Tucker reported that 6 applications have been turned in. The deadline for applications is February 6th.

**GENERAL TOPICS:**

1. **Design and Construction Oversight Contracts**

Bid Opening CCMG 155th & Sexton Intersection and Parking Lot – The following bids were received:

1. Paul Rohe – $393,100.25
2. Robertson Paving – $393,617.00
3. All Star Paving - $424,005.08
4. Crim & Sons - $293,622.00
5. Dave O’Mara - $347,000.00
6. Globe - $294,625,25

King made a motion to table for review. Bridges seconded the motion. Motion carried.

1. **COVID Policy Update** – Jenkins said the committee met and discussed whether or not we want to continue paying for 5 days off if an employee has Covid. It was the consensus of the committee not to continue allowing the additional 5 days off. The employee will need to use sick/personal days. There was also the question if we want to continue allowing the employee to have the day off after getting a booster. Bridges made a motion to amend the policy that the City will no longer allow 5 additional days. The employee will need to use sick/personal or vacation days that they have acquired. Also, the City will allow the day off after the employee receives a booster. King seconded the motion. Motion carried.

**CLAIMS:**

* Grant OOR-21-104 Draw Request #8 $16,935.00 - Bridges moved to approve the claims as submitted. King seconded the motion. Motion carried.

**ITEMS NOT KNOWN IN ADVANCE:** Cameron moved to extend the lease with Advance Auto for 5 years. Bridges seconded the motion. Motion carried.

Mayor Pavey said Kathi Jackley is currently the only employee at the Park Department until we hire a Park Director. She has requested allowing her to go to full time and be paid at the rate of the assistant director until someone is hired. After someone is hired she will go back to part-time and her current rate of pay. Bridges moved to approve the increased hours and pay for Jackley until a Park Director has been hired. Cameron seconded the motion. Motion carried.

**ADJOURN:** There was nothing further to come before the Board; Cameron moved to adjourn. The meeting adjourned at 5:55 p.m.