



CITY OF RUSHVILLE

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Rushville, Indiana 46173
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MINUTES FOR THE MEETING OF THE RUSHVILLE BOARD OF ZONING APPEALS WORK SESSION

May 10, 2018
6:00P.M.

Call to Order: The Rushville Board of Zoning Appeals met on the above date and time at the Rushville Council Chambers at 270 West 15th Street, Rushville, Indiana. President Joe Rathz called the meeting to order at 6:00P.M.

ROLL CALL: Phil Brashaber, Jack Harmon, Jeff Houser, Jean, Kopf, and Joe Rathz.

Attorney Grant Reeves, Consultant Shelly Wakefield and Deputy Director Carmen Clark were also in attendance.

Mrs. Wakefield explained to the board members that the BZA must make findings of fact for all of their rulings. Mr. Reeves stated the criteria must be met to support the decision. The findings of fact can be done within 5 days of the meeting or if it is a more controversial case it could take longer. Petitioners have 30 days to file for a judicial review.

Mrs. Wakefield gave examples of other municipalities procedures were for findings of facts. Mrs. Wakefield also attended a meeting in Sellersburg to give feedback to the board on different procedures that can be used.

Mrs. Wakefield explained that the staff reports give the board information that can be asked of the applicant. Another option that can be used is the written findings of fact can be added to the next BZA meeting for approval. Then can be mailed to the applicant. Mr. Reeves said the courts have a softer threshold for a citizen board and don't usually overturn a decision.

Mr. Reeves explained to the board that the old applications are incorrect and need to be updated. The questions are confusing and difficult for applicants to understand. There needs to be an instruction sheet on how to complete the application. Mrs. Wakefield sited other municipalities and the applications that are used.

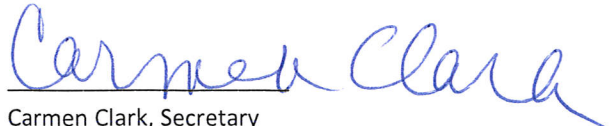
Board member Mr. Houser left at 6:56pm for another meeting.

Mrs. Wakefield stated Ron Jarman, IT person for the City, can update the applications on the website so they are fillable forms.

ADJOURNMENT: Mr. Brashaber made a motion to adjourn. Mrs. Kopf seconded. The meeting adjourned at 7:00 P.M.



Joe Rathz, Chairman



Carmen Clark, Secretary