



CITY OF RUSHVILLE

330 N. Main Street, Suite 200
Rushville, Indiana 46173
(765) 932-3735

RUSHVILLE BOARD OF ZONING APPEALS ADMINISTRATIVE APPEAL APPLICATION

Zoning Ordinance 2016-1

Applicant Information (the person filing the appeal)

Name: _____

Current Address: _____
(Number) (Street)

(City) (State) (Zip)

Phone No.: _____ E-mail Address: _____

Decision Being Appealed

On the following date _____, I was notified by _____ that
the following request was not permitted by the zoning ordinance:

Basis of Appeal Summary

I feel this request is permitted by the zoning ordinance for the following reasons:

Executive Director Use Only:

Date Application Filed: _____

Docket No.: _____

Date Original Application Filed: _____

Request Submitted: _____

Applicant's Signature

I understand that it is my responsibility to provide the information and evidence to show that the decision of Executive Director, other Advisory Plan Commission staff member, or any other administrative official or board is incorrect and the proposal complies with the requirements of the zoning ordinance. I understand that the appeal must be filed within 30 days of the decision that is alleged to have been in error. The information included in and with this application is completely true and correct to the best of my knowledge and belief.

(Applicant's Signature)

(Date)

ADMINISTRATIVE APPEAL - APPLICATION CHECKLIST

(Rushville Zoning Ordinance: 2016-1 – Appeal Process and Procedures)

The following shall be included in the Administrative Appeal Application. The applicant is responsible for providing any other information requested by the Executive Director or his/her designee to demonstrate compliance with the requirements of an Administrative Appeal.

Administrative Appeal Application Checklist:

- ☐ Administrative Appeal Application
- ☐ Original Submittals (5 hard copies of all materials upon which the decision was based)
- ☐ Written Decisions, if applicable (5 hard copies of any written decisions that are the subject of the appeal)
- ☐ Appeal Basis Letter (5 hard copies in a recordable format plus one electronic submittal in a format acceptable to the Executive Director of a letter describing the reasons for the appeal noting specific sections of the Rushville Zoning Ordinance or other standards applicable in the City upon which the appeal is based)