

MEETING OF THE RUSHVILLE BOARD OF ZONING APPEALS

February 24, 2016

7:00P.M.

Call To Order: The Rushville Board of Zoning Appeals met on the above date and time at the Rushville Council Chambers at 270 West 15th Street, Rushville, Indiana. Rushville-Rush County Planning and Zoning Executive Director, Bryant Niehoff, called the meeting to order at 7:00P.M.

ROLL CALL: Joe Rathz, Ross Winters, Phil Brashaber, Jeff Houser, Bryant Niehoff, Grant Reeves, and Carmen Clark.

ABSENT: Jack Harmon

SWEARING IN AND ELECTION OF OFFICERS: Grant Reeves then held the swearing in of the new Rushville Board of Zoning Appeals board members. Bryant then moved on to election of officers. Joe Rathz made a motion to elect Ross Winters as President. Phil Brashaber seconded. All in favor. Motion carried. Joe made a motion to elect Phil as Vice President. Jeff Houser seconded. All in favor. Motion carried. Grant said it is customary for the Executive Director and staff of the Planning and Zoning Office be responsible for the minutes to the meetings. Phil made a motion for the Rushville-Rush County Planning and Zoning Office to handle the responsibilities of Secretary for the Board of Zoning Appeals. Jeff seconded. All in favor. Motion carried.

MINUTES: None.

REPORTS:

Attorney: Grant stated he is still acting as the attorney but Bryant is in the process of searching for a new attorney. He stated he felt the new staff for the Rushville-Rush County Planning and Zoning Office are driven for continual improvement and headed in the right direction.

Consultant: Shelly Wakefield introduced herself. She has worked with the City of Rushville for the last 2 years with the Subdivision Control and Zoning Ordinances. She is sending Bryant the Rules of Procedure for the meetings. He can email them to the members. Grant stated that when emailing do not reply all due to the Open Door Policy. If there are three discussing it is considered a meeting. This is a public record. If you use your private email for government business, it is also public record.

Director: Bryant stated he had sent out educational resources to the APC members and he would do the same for the BZA members. He feels the office is transitioning smoothly. The office now has all applications for the City for Variances, Appeals and Special Exceptions.

OLD BUSINESS: None

NEW BUSINESS: Bryant made a recommendation for the BZA to meet the 4th Wednesday of every month for 2016. Joe made a motion. Jeff seconded. All in favor. Motion carried.

ADJOURNMENT: Joe made a motion to adjourn. Jeff seconded. Meeting adjourned at 7:17P.M.

Ross Winters

Ross Winters, President

Bryant Niehoff

Bryant Niehoff, Executive Director