

**MEETING OF THE CITY OF RUSHVILLE, INDIANA**  
**BOARD OF PUBLIC WORKS AND SAFETY**  
**JANUARY 7, 2014**  
**5:30 P.M.**

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**CALL TO ORDER:** The City of Rushville Board of Public Works and Safety met on the above date and time at 270 West 15<sup>th</sup> Street, Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

**ROLL CALL:** Gary Cameron and Darrin McGowan answered roll call. Ron Jarman was not present. Also present was City Attorney, Julie Newhouse.

**MINUTES:** Minutes of the December 17, 2013 meeting were presented for approval. McGowan made a motion to approve the minutes as presented. Cameron seconded the motion. Motion carried.

**MAYOR'S REPORT:**

Mayor Pavey said Angie Barton has resigned her position on the Board of Works since she has taken a job in Fort Wayne.

**CLERK-TREASURER'S REPORT:**

None.

**DEPARTMENT HEAD REPORTS:**

**Street-** Mayor Pavey said he has received several compliments regarding the Street Department during the inclement weather. He thanked them for their efforts.

**CITIZEN CONCERNS/COMMENTS:**

None.

**UNFINISHED BUSINESS:**

1. **Ambulance** – Chief Jenkins said they had their first run on January 3<sup>rd</sup> and it hasn't stopped since. He said they have had 12 transports, 17 patient contacts, 5 signed Signatures of Release. From the time of dispatch to the scene has been just less than 3 minutes. He said the guys have done remarkably well.
2. **Craven property 321 West 7<sup>th</sup>** – Cameron made a motion to accept the bid from Trinity Presbyterian Church for \$5,005.00. McGowan seconded the motion. Motion carried.
3. **Police Department Hire** – Chief Tucker said they held their testing and 12 of those applicants will move forward to interviews.

4. **424 West 1<sup>st</sup> Street- Sale of Property- Appraisals** – Bids will be accepted at the next meeting.
5. **Contracts-Housekeeping, Etc.** – Pavey said he has spoken with Plymate concerning uniforms and they will firm up the agreement. They will also be discussing combining various pest control and housekeeping vendors to one each.
6. **Farm Rental** – Newhouse will discuss the farm rental with Assistant Fire Chief Munson and will include a revision in acreage.
7. **Approve Housing Applicant** – Cameron made a motion to approve the applicant for the housing grant. McGowan seconded the motion. Motion carried.

#### **NEW BUSINESS**

1. **Policy and Procedure Manual** – Pavey said he has made the mark ups and will forward a PDF file to the Board for review.
2. **Encumbrance Contracts** – McGowan made a motion to approve the contracts for encumbrances. Cameron seconded the motion.
3. **City Attorney Contract** – Newhouse said she would have it prepared for the next meeting.
4. **Contract for Services – City Donations** – Pavey said he will have these prepared for the next meeting.
5. **Approve Hiring of On-call Personnel Fire Department** – McGowan made a motion to approve the list of on call personnel retroactive to January 1, 2014. Cameron seconded the motion. Motion carried.

**227-231 N Main** – Mayor Pavey said they have had to place barricades around the structure due to debris falling off the building. He said we will need to address the demolition soon.

**ADJOURN:** There was no further business to come before the Board; McGowan made a motion to adjourn. Cameron seconded the motion. The meeting adjourned at 5:56 p.m.